

GCVA RETAIL FORUM - 2024

Terms of reference:

The retailer group has been set up to provide an opportunity for retailer members ONLY to meet as a group on a regular basis to discuss key non-commercially sensitive issues in a confidential environment. It will operate within the current structure of the GCVA, with an executive member facilitating the group.

Any key outcomes or actions will be shared with the executive as required, abiding by the confidential nature of the discussions.

- The retailer group is open to all GCVA retailer members **
- Purpose of the group to discuss & share specific issues, opportunities and experiences of a non-commercially sensitive nature
- Under no circumstances will anything which could be deemed anti-competitive be disclosed and/or discussed during these meetings. For reference, examples of types of anti-competitive activity can be found here <https://www.gov.uk/cartels-price-fixing/types-of-anticompetitive-activity>.
- Meetings will be organised a minimum of 3 times a year by the GCVA (*or as required*)
- Meetings will constitute an open session (minuted) and a closed session (un-minuted)
- Specific actions, requiring GCVA involvement or investment to be agreed by the GCVA executive
- Fact sheets or shared information to be produced by the GCVA
- One stand-alone retailer only meeting per year. Open to all retailers including non GCVA members – to include networking.

By attending retail only meetings, GCVA members agree to adhere to the terms of reference.

* *will leave the meeting if required*

** *This does not include issuers or service providers who represent retailers or issuers*